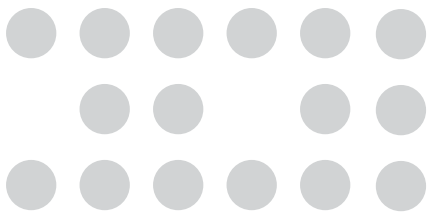
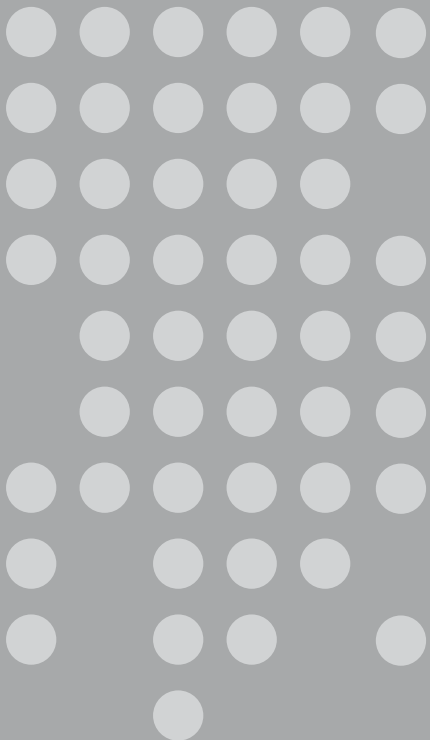


Madeira: Global Solutions for Wise Investments



International Business
Centre of Madeira



Sample Application - IFTZ

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Please note that the following application letter and descriptive memorandum are merely examples of the information that must be delivered, in Portuguese, in the application process. Additional information may be required according to the complexity of the project and activity to be installed.

Example of Licence Application

To
The Regional Secretary for Planning and Finance
Regional Government of Madeira
FUNCHAL

Sir,

(personal information of the applicant) resident at (full address), in the capacity of (indication of the capacity of the applicant in relation to the company) of the commercial company (indication of the company's name), with headquarters at (indication of the company's headquarters), with a share capital of (share capital), NIF (Portuguese fiscal identification number), with the purpose of installing an industrial unit in (indication of the plot, pavilion or industrial module), to undertake the activity described in the attached document, requires the issue of the adequate licence, in accordance with article 17^o of the Regulation approved by Regional Regulatory Decree n.º 21/87/M of the 5th of September, for the installation and development of the referred activities within the ambit of the Free Trade Zone of Madeira.

The applicant

Annexes: Descriptive memorandum

Plants and lay-out

Cheque for the payment of licence fee (1.000 Euros)

Declaration issued by reputable entity (e.g. bank, insurance company) regarding the reliability of the applicant

Example of Descriptive Memorandum

[According to Art. 17^o of the Reg. Regulatory Decree n^o 21/87/M, of the 5th of September and Order n^o 314/94, of the 24th of May]

1. Name or company name
2. Registered Office or main office of the applicant
3. Company registration number
4. Company Type
5. Description of the site, premises and area of implementation (Plot, Industrial Pavilion or Module)
6. Sector of activity (with indication of the NACE Code):
 - a) Brief description of the activity: technology, health and safety measures;
 - b) Indication of raw and complementary materials, respective quantities, annual consumption and storage capacity;
 - c) Indication of the goods to be produced and production capacity;
7. Description of the main equipment to be installed, technical characteristics, rules or specifications to which they must comply with, and technical reports and E.U. conformity certificates;
8. Origin / Customs status of raw materials;
9. Information on the customs inward processing procedure (if applicable);
10. Destination of the final products;
11. Total investment and respective funding sources;
12. Timeframe for installation and period of operation (5 years minimum);
13. Timeframe for the execution of the construction acts;
14. Number of jobs to be created, by industrial and administrative activities, specialized workers, technicians and management personnel, information on the working regime and number of shifts (if applicable);
15. Description of the leisure, medical and sanitary installations, with indication of the number of lavatories, showers, toilets and lockers and distribution by genre;
16. Description of industrial safety and health measures to be adopted, namely regarding the risk of fire and explosion and systems for cleaning and treating dust, mist and steam;

17. Indication of the safety devices used in machinery and equipment in which there is a risk for the operator and/ or others;
18. Information on sewage and discharging treatment facilities;
19. Characterization of:
 - a) Liquid discharges – Quantitative and qualitative characterization of liquid discharges with indication of real values (physical-chemical analysis) or predicted values for the main characterized parameters (%SST and %CBOs), with indication of the respective volume (m³ per day), efficiency of the treatment to be implemented and of the possible use of re-circulation systems;
 - b) Gas emissions – Quantitative and qualitative characterisation of gas emissions, including its designation and origin, volumes and treatment systems (if applicable);
 - c) Solid wastes – Nature, daily quantities, origin and destination of the produced wastes;
20. Identification of emission sources, namely noise, vibrations and chemical agents;
21. Description of anti-pollution measures to be adopted;
22. Complementary information on consumption estimates of:
 - Water – monthly estimated consumption (m³ per month);
 - Energy – total power to be installed (kVA) and estimation of daily or monthly consumption (kWh);
 - Telecommunications –number of lines and use;
23. Architectural project, including:
 - 23.1 Descriptive memorandum including:
 - a) Declaration of responsibility by the project's author;
 - b) General characteristics of the construction;
 - c) Total area of construction;
 - d) Construction volume;
 - e) Number of floors (above and under the soil level);
 - f) Waterproof area of moor;
 - g) Roads and parking lots;
 - h) Fencing and walls of support (if applicable);
 - i) Schedule of the execution of the works;
 - j) Budget estimations
 - 23.2 Designed pieces:
 - a) Location plant, with a scale of at least 1:2.000 (to be supplied by SDM);
 - b) Quota plant of the industrial installation covering all the area allocated to the industrial unit, in a scale of at least 1:500, with indication of the production areas, warehouses, workshops, deposits,

external circuits, offices, lavatories, lockers, social, first aid and medical installations, as well as the systems of liquid effluents treatment and storage or treatment of wastes (if applicable);

- c) Implementation plant in a scale of at least 1:200 with indication of the location of:
- d) Machinery and production equipment;
- e) Storage of raw materials, finished products and liquid, solid or gas fuel (if applicable);
- f) Social and medical installations, lavatories, lockers and sanitary installations;
- g) Burning installations, power generation or steam production, recipients and pressurized gases and installations of freeze production (if applicable);
- h) Building sections;
- i) Elevations;
- j) Roof plans;
- k) Chromatic sketch;

24. Study of risk, including the following information:

- Risk of fire and explosion of the equipment and stored products;
- Technology to avoid or reduce the use of dangerous apparels or products;
- Conditions of storage, movement and use of inflammable and toxic products;
- Safety plan of the company;
- Written procedures to reduce the risk of accidents;
- Means of intervention in case of accident;
- Means of public help available and of internal help to be installed;
- Emergency plan of the unit.



STATISTICAL INFORMATION
(to deliver together with the initial application)

The information collected is confidential and is intended solely for statistical purposes

I - Identification of the applicant:

Name:

E-Mail:

Telephone:

II - Information about the entity on whose behalf the application is submitted

Company Name:

Country
of the Representative:
(when applicable)

Country
of the Beneficial Owner:

Detailed Activity:

Sector of Activity:

Date:

Thank you for your cooperation

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● Madeira: Global Solutions for Wise Investments

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